

CHRISTOPHER B. ANDERSON

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PROFESSIONAL EXPERIENCE

St. John's University – Division of Library and Information Science, Graduate Assistant

Queens, New York

2017-Present

- Member of St. John's University Division of Library and Information Science Accreditation Steering Committee.
- Responsibilities include identifying and collecting evidence of program outcomes.
- Assist faculty and staff with organizing and drafting 2018 DLIS Self-Study in accordance with American Library Association accreditation standards and preparing supporting documentation for External Review Panel site visit.

Hillside Public Library, Librarian Trainee

New Hyde Park, New York

2017-Present

- Support reference desk and answer patron questions in-person and via telephone.
- Navigate *Sierra* circulation software and *Encore* OPAC interface to locate and reserve items for library patrons.
- Utilize *OCLC First Search* for Interlibrary Loan requests and cataloging materials.
- Administer collection development through removing materials from circulation and acquiring new resources.
- Completed internship in 2017; hired as Librarian Trainee in 2018.

MetLife / MassMutual, Financial Adviser

New York, New York

2014-2016

- Worked with individuals and businesses to implement tailored strategies for attaining long-term financial goals.
- Provided clients with comprehensive financial services to identify goals, determine solutions, and craft detailed course of action to achieve objectives.
- Areas of focus included: protection strategies, investment management, and retirement planning.

David Carrie, LLC, Legal Search Consultant

New York, New York

2012-2014

- Collaborated with national and international law firms to determine lateral attorney hiring needs.
- Assisted law firms in the identification, recruitment, and placement of lateral attorneys across wide range of practice areas.
- Initiated, developed, and maintained relationships with attorneys seeking lateral opportunities.

Stagg, Terenzi, Confusione & Wabnik, LLP, Associate

Garden City, New York

2010-2011

- Represented financial institutions and municipalities in litigated matters before New York Civil and Supreme Court. Responsibilities included: preparing responsive pleadings; coordinating discovery requests and production; drafting dispositive motions; settlement negotiations; preparing witnesses for trial; and representing clients at court hearings and trials.
- Representative cases included: breach of commercial lease agreements; conversion of corporate assets; challenges to municipal assessment authority; and defense of financial institutions.

Moore & Van Allen, PLLC, Associate

Charlotte, North Carolina

2007-2009

- Experience in all stages of large-scale internal corporate investigations focused on compliance with federal regulations and federal agency inquiries including: setting parameters for investigations; drafting investigative plans; coordinating response plans with internal counsel and corporate management; preparing document retention memoranda; interviewing employees at all levels of the corporate structure; organizing and implementing electronic and hard-copy data recovery and collection; and preparing final reports.
- Litigated matters before North Carolina District and Superior Court as well as American Arbitration Association. Representative cases included: breach of retail and office space leases; recovery of payments due under sales contracts and Uniform Commercial Code; misappropriation of corporate assets; and wrongful termination.

Bracken & Margolin, LLP, Associate

Islandia, New York

2005-2007

- Represented clients in matters before New York Supreme Court and American Arbitration Association. Responsibilities included: preparing complaints; coordinating discovery requests and production; interviewing and preparing expert witnesses; drafting dispositive motions and pre-trial and post-trial memoranda of law; managing exhibits; and serving as second-chair counsel.

Democratic National Committee, Director of Development / Regional Finance Director

District of Columbia

2002-2004

- Coordinated fundraising efforts through contact with high-dollar donors and organization of fundraising events throughout the United States with presidential candidates.
- Implemented national plan for acquisition of first-time high-dollar donors.

EDUCATION

St. John's University, M.S. Library and Information Science – Candidate (Expected Completion December 2018)

Queens, New York

- New York Library Club – Gloria Dinerman Scholarship recipient.
- Chair – 2018 Division of Library and Information Science Student Association (DLISSA) Student Research Symposium.

New York University School of Law, LL.M. (Master of Laws), Trade Regulation

New York, New York

May 2005

- Course work included: International Economic Transactions, Copyright Law, Telecommunications Law, and International Arbitration.

Syracuse University College of Law, Juris Doctor, Magna Cum Laude

Syracuse, New York

June 2001

- Order of the Coif
- Justinian Honorary Law Society

College of William and Mary, Bachelor of Arts, Government

Williamsburg, Virginia

May 1998

- Dean's List
- Varsity Tennis Team

BAR ADMISSION

- New York

LANGUAGE SKILLS

- Swedish